

**BRIAR CREEK TOWNSHIP BOARD OF SUPERVISORS  
COMBINED SUPERVISOR WORK SESSION MEETING  
HELD ON JUNE 2nd, 2025 – 6:00 PM  
AT 150 MUNICIPAL ROAD, BERWICK PA 18603**

**MEETING CALLED TO ORDER** by **CHAIRMAN FISHER** at \_\_\_\_\_ PM

**PLEDGE OF ALLEGIANCE**

<b>PRESENT:</b>	CRAIG FISHER	[ ]	THOMAS FRACE	[ ]
	MAX SITLER	[ ]	SHANNON JOHNSON	[ ]
	JOHN GALLAGHER	[ ]	SLADE RAUCH	[ ]
	DAN SARGE	[ ]	KRISTEN CUNNINGTON	[ ]
	TODD HELLER	[ ]	LARRY FRACE	[ ]

**ANNOUNCEMENTS:** No announcements needed.

**AGNENDA SPEAKERS:** No speakers requested to be put on the agenda.

**PUBLIC COMMENT –** We will now open the meeting to public comment. We ask that you stand and present your name. Limited to 5 minutes.

**OFFICIAL ACTION ITEMS**

**A) APPROVALS**

- i. Approval of the Payment of the bills for May 2025 in the amount of \$38,256.56 check numbers 5163 through 5199 and Electronic Payments for May.
- ii. Approval of May 5<sup>th</sup>, 2025, Supervisors Meeting and May 19<sup>th</sup>, 2025, Workshop Meeting.
- iii. Approval of the Department Monthly Reports for April 2025, including:
  - (a) Planning Commission Report.
  - (b) Zoning & Codes Report.
  - (c) Maintenance Department Report.
  - (d) Fire Company Report.
  - (e) Police Report.
  - (f) Sewage Officer's Report.
  - (g) Correspondence Report.

Does any Member wish to have any item(s) to remove for further discussion prior to voting on the reports listed?

- iv. Approval of the BAJSA Report

**B) ZONING & CODES DISCUSSION SESSION**

- i. Rescind the motion to “re-open” the deck permit for 1329 7<sup>th</sup> Avenue from the May 5<sup>th</sup>, 2025 Supervisors Meeting. As per a recommendation from the Solicitor.

**Motion to Rescind**

- ii. Discuss and appoint Alternate Zoning Officer Steve Bielskie & his fee schedule.

**Motion to approve Steve Bielskie (and fee schedule) as the Alternate Zoning Officer**

**Chair:** Is there any further discussion or public comment for Zoning and Codes?

**C) MAINTENANCE DISCUSSION SESSION**

- i. Road Master Rauch – Provide an update on the Yost Hollow Bank stabilization project including possible overage cost(s).

**Chair:** Is there any further discussion or public comment for the Road Department?

**D) POLICE DISCUSSION SESSION**

- i. Chief Cunningham - Nothing additional provided for agenda.

**Chair:** Is there any further discussion or public comment for the Police Department?

**E) ON GOING BUSINESS**

- i. In reference to our new Zoning/SALDO, Max and I spoke about having a round table discussion with some area stakeholders prior to finalizing our new plan possibly Monday, June 16<sup>th</sup> at 6:00 p.m.

**F) NEW BUSINESS**

- i. Cyber Insurance quotes received for 25/26: (1) Cowbell \$2,506.00; (2) RT Pro Exec \$3,504.29. Our current Cyber Insurance is through Cowbell (24/25 price was \$2,469.00. New quote indicates a 1.5% increase)

**Motion to retain Cowbell as our Cyber Insurance Company**

**G) GOOD OF THE ORDER**

- i. Review Bogart Estate planning waiver and non-building declaration.
- ii. There is no Work Session for the Month of June. Next scheduled meeting is July 7<sup>th</sup>, 2025 at 6:00 p.m.

**H) ADJOURNMENT \_\_\_\_\_ hrs.**

**Motion to Adjourn**