

**BRIAR CREEK TOWNSHIP BOARD OF SUPERVISORS
COMBINED SUPERVISOR WORK SESSION MEETING
HELD ON JUNE 2nd, 2025 – 6:00 PM
AT 150 MUNICIPAL ROAD, BERWICK PA 18603**

MEETING CALLED TO ORDER by CHAIRMAN FISHER at _____ PM

PLEDGE OF ALLEGIANCE

PRESENT:	CRAIG FISHER	[]	THOMAS FRACE	[]
	MAX SITLER	[]	SHANNON JOHNSON	[]
	JOHN GALLAGHER	[]	SLADE RAUCH	[]
	DAN SARGE	[]	KRISTEN CUNNINGTON	[]
	TODD HELLER	[]	LARRY FRACE	[]

ANNOUNCEMENTS: No announcements needed.

AGNENDA SPEAKERS: No speakers requested to be put on the agenda.

PUBLIC COMMENT – We will now open the meeting to public comment. We ask that you stand and present your name. Limited to 5 minutes.

OFFICIAL ACTION ITEMS

A) APPROVALS

- i. Approval of the Payment of the bills for May 2025 in the amount of \$38,256.56 check numbers 5163 through 5199 and Electronic Payments for May.
- ii. Approval of May 5th, 2025, Supervisors Meeting and May 19th, 2025, Workshop Meeting.
- iii. Approval of the Department Monthly Reports for April 2025, including:
 - (a) Planning Commission Report.
 - (b) Zoning & Codes Report.
 - (c) Maintenance Department Report.
 - (d) Fire Company Report.
 - (e) Police Report.
 - (f) Sewage Officer's Report.
 - (g) Correspondence Report.

Does any Member wish to have any item(s) to remove for further discussion prior to voting on the reports listed?

- iv. Approval of the BAJSA Report

B) ZONING & CODES DISCUSSION SESSION

- i. Rescind the motion to “re-open” the deck permit for 1329 7th Avenue from the May 5th, 2025 Supervisors Meeting. As per a recommendation from the Solicitor.

Motion to Rescind

- ii. Discuss and appoint Alternate Zoning Officer Steve Bielskie & his fee schedule.

Motion to approve Steve Bielskie (and fee schedule) as the Alternate Zoning Officer

Chair: Is there any further discussion or public comment for Zoning and Codes?

C) MAINTENANCE DISCUSSION SESSION

- i. Road Master Rauch – Provide an update on the Yost Hollow Bank stabilization project including possible overage cost(s).

Chair: Is there any further discussion or public comment for the Road Department?

D) POLICE DISCUSSION SESSION

- i. Chief Cunnington - Nothing additional provided for agenda.

Chair: Is there any further discussion or public comment for the Police Department?

E) ON GOING BUSINESS

- i. In reference to our new Zoning/SALDO, Max and I spoke about having a round table discussion with some area stakeholders prior to finalizing our new plan possibly Monday, June 16th at 6:00 p.m.

F) NEW BUSINESS

- i. Cyber Insurance quotes received for 25/26: (1) Cowbell \$2,506.00; (2) RT Pro Exec \$3,504.29. Our current Cyber Insurance is through Cowbell (24/25 price was \$2,469.00. New quote indicates a 1.5% increase)

Motion to retain Cowbell as our Cyber Insurance Company

G) GOOD OF THE ORDER

- i. Review Bogart Estate planning waiver and non-building declaration.
ii. There is no Work Session for the Month of June. Next scheduled meeting is July 7th, 2025 at 6:00 p.m.

H) ADJOURNMENT _____ hrs.

Motion to Adjourn