

BRIAR CREEK TOWNSHIP SUPERVISORS

Supervisors Meeting

April 3, 2023

Briar Creek Township Municipal Building, 150 Municipal Rd., Berwick, PA 18603, Columbia County, PA

The Meeting of the Supervisors of Briar Creek Township, Columbia County, PA was held at the Township Municipal Building on April 3, 2023 at 7:00 PM. Present were the following: Supervisors C. Fisher, G. Naus, M. Sitler, T. Prutzman, Road Master S. Rauch, Police Chief T. Frace, and Appointed Auditor B. Gensemer.

AGENDA & MEETING MINUTES

- Chairman C. Fisher called the meeting to order at 7:00 PM.
- Pledge of Allegiance was completed by all present.
- Public Participation - None
- Pass the minutes from the following meetings:
 - 06MAR2023 Supervisors Meeting
 - 13MAR2023 Work Session
 - A motion to accept the above-noted meeting minutes was made by G. Naus and seconded by M. Sitler. Motion passed 4-0.
- Yost Hollow Road Culvert Replacement Project
 - Wed., 05APR2023 – Bids to be received by 11:00 AM on this day; thereafter bids will be opened and read publicly at 11:00 AM. Award to be made at the Work Session scheduled for Mon., 10APR2023.
- Maintenance Report & any motions related to the items below:
 - S. Rauch reviewed his report for MAR2023. A motion to accept the Maintenance Report was made by M. Sitler and seconded by G. Naus. Motion passed 4-0.
 - List oil tanks on Municibid (approximately 70 gal. left) - A motion to approve was made by M. Sitler and seconded by G. Naus. Motion passed 4-0.
 - Sign for a Hidden Driveway – hidden by Oak Tree: S. Rauch will contact D. Lynn and ask if he would be willing to contribute to the cost of the sign – either 50/50 or the complete cost. A motion to approve was made by M. Sitler and seconded by G. Naus. Motion passed 4-0.
 - Reminder: Paving Project Bids to be opened and award made at the Work Session scheduled for Mon., 10APR2023.
- Police Report – T. Frace reviewed his report for MAR2023. A motion to accept the Police Report was made by G. Naus and seconded by T. Prutzman. Motion passed 4-0.
- Sewer Authority Report – The MAR2023 report submitted by M. Fisher was reviewed. A motion to accept this Sewer Authority Report was made by T. Prutzman and seconded by G. Naus. Motion passed 4-0.
- Sewer Enforcement Report – The MAR2023 report submitted by B. Brior was reviewed. A motion to accept this Sewer Enforcement Report was made by T. Prutzman and seconded by M. Sitler. Motion passed 4-0.
- Zoning & Codes Report –The MAR2023 report submitted by L. Frace was reviewed. A motion to accept the Zoning & Codes Report was made by M. Sitler and seconded by T. Prutzman. Motion passed 4-0.
- Planning Commission Report – The MAR2023 report submitted by R. Samsel was reviewed. A motion to accept this Planning Commission Report was made by T. Prutzman and seconded by M. Sitler. Motion passed 4-0.

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- Fire Company Report – The MAR2023 report submitted by C. Fisher was reviewed. A motion to accept this Fire Company Report was made by T. Prutzman and seconded by M. Sitler. Motion passed 4-0. C. Fisher thanked the Fire Company for responding to the calls.
- Present Bills for Payment: Checks #24393 to 24454 /Electronic Payments 07MAR2023 through 31MAR2023 – A motion to pay these bills was made by M. Sitler and seconded by G. Naus. Motion passed 4-0.
- Budgets: General Fund, State/Liquid Fuels Fund, ARP Fund – The budgets were reviewed and no issues were noted.
- Correspondence – The BoS reviewed the correspondence received to date since the last meeting.
 - A thank you card was read from C. Hess.
 - A letter was received from Rep. Robert Leadbetter. PennDOT’s District 3 team will be conducting the County Maintenance Municipal Outreach Program for Columbia and Montour Counties on April 18th. An informational flier is attached providing details on the event and how to RSVP by 4/11/23.
- Ongoing Business
 - Supervisor Vacancy – Review LOIs; appointment to fill vacancy anticipated to be made at the Work Session scheduled for Mon., 10APR2023. The applicants were reviewed. Final decision will be made at the Work Session.
- New Business
 - T, Frace discussed the PennDOT resurfacing plan for several roads which will take place from July to September.
 - Review and motion adoption of Resolution #5 of 2023: Columbia County 2022 Hazard Mitigation Plan – The BoS reviewed the resolution and a motion to adopt Resolution #5 of 2023: Columbia County 2022 Hazard Mitigation Plan was made by M. Sitler and seconded by T. Prutzman. Motion passed 4-0.
- For the good of the order
 - A note was received from R. Coates regarding a memorial for Ruth and Ron Bogart which will be held at Evansville Lake on May 6 at 11 AM. There will be yellow balloons at the pavilion. Reservations are needed by April 21. R. Coates’ number was provided for RSVPs.
- Adjourn – A motion to adjourn the meeting at 7:50PM was made by C. Fisher and seconded by M. Sitler. Motion passed 4-0.

Respectfully,
Brenda Gensemer
Appointed Auditor