

**BRIAR CREEK TOWNSHIP SUPERVISORS**

Work Session Meeting

October 21, 2024, at 7:00PM

Briar Creek Township Municipal Building, 150 Municipal Rd., Berwick, PA 18603, Columbia County, PA

The Board of Supervisors Meeting of Briar Creek Township, Columbia County, PA was held at the Township Municipal Building on October 21st at 7:00 PM. Present were the following: Supervisors C. Fisher, M. Sitler, J. Gallagher, D. Sarge, Road Master S. Rauch, Police Chief T. Frace, and Secretary/Treasurer S. Johnson. Residents Todd Heller, Dhalas Robbins.

**Minutes**

- Call Meeting to Order by C. Fisher at 7 PM.
- Pledge of Allegiance completed by all those present.
- Motion to approve minutes from Supervisors Meeting on 07OCT2024.
  - J. Gallagher made a motion to approve the minutes of the 07OCT2024 meeting. D. Sarge second the motion. Motion carried 4-0.
- Unfinished Business – Supervisor Vacancy
  - The interested individuals who submitted letters of intent are Todd Heller & Dhalas Robbins. They each had the opportunity to explain to the Board of Supervisors why they would be a good candidate to fill the vacancy. The Board of Supervisors chose to table the decision until the next meeting on 04NOV2024.
- Motion to approve Ordinance 3 of 2024 - An ordinance for Briar Creek Township to create a Township Manager position.
  - M. Sitler made a motion to send the changes to our solicitor B. Lewis for approval to advertise. D. Sarge seconded the motion. Motion carried 4-0.
- Motion to approve Resolution 10 of 2024 – Briar Creek Township desires to employ a Township Manager and establish salary and benefits.
  - This resolution has been tabled for further discussion.
- Present Bills for Payment: Check #s (25038) to (25049) to be updated at the meeting / Electronic Payments 08OCT2024 through 21OCT2024.
  - M. Sitler made a motion to pay the bills. J. Gallagher seconded the motion. Motion carried 4-0.
- Announcement the purpose of this Work Session is to focus on the 2025 budget.
- For the good of the order
  - M. Sitler extended a “Thank You” to the Road Crew & Police Dept. who helped make the Y.M.C.A. race on 19OCT2024 a success.
  - Risk Management EMA Drill is scheduled for 5 PM on 22OCT2024 at the SVFC.
  - Zoning / Planning Commission Committee needs to be solidified by 03DEC2024 for the Joint Comprehensive Meeting with NCT and Hailstone.
- Adjourned Meeting at 8:45 PM.
  - M. Sitler made a motion to adjourn. J. Gallagher seconded the motion. Motion carried 4-0.

Respectfully Submitted,  
Shannon Johnson