

BRIAR CREEK TOWNSHIP SUPERVISORS

Work Session Meeting

January 20, 2025, at 6:00PM

Briar Creek Township Municipal Building, 150 Municipal Rd., Berwick, PA 18603, Columbia County, PA

The Work Session of Briar Creek Township, Columbia County, PA was held at the Township Municipal Building on January 20, 2025, beginning at 6:00 PM. Present were the following: Supervisors C. Fisher, J. Gallagher, T. Heller, D. Sarge, M. Sitler, Secretary/Treasurer S. Johnson, Township Manager T. Frace, Road Master S. Rauch and Police Chief K. Cunningham. Britt Bassett of Bassett Engineering. Residents: William & Laura Morey

Agenda & Minutes

- Call Meeting to Order C. Fisher at 6 PM
- Pledge of Allegiance completed by all those present
- Public Participation (Will be limited to 5 minutes per person; inappropriate language will not be tolerated, and you will be asked to leave.)
 - Bassett Engineering Presentation
 - Britt Bassett discussed that his business is a Civil / Environmental Engineering Firm. They have 20+ years' experience with but are not limited to Bridges, Roads, Subdivisions as well as Township Buildings and Sewer Systems throughout Columbia County. They have done various projects for places like Fishing Creek Township, Benton Borough & South Centre. They have also completed 537 Plans for Millville, Madison & Greenwood Townships. Bassett Engineering is also actively involved in researching funding sources for these different projects.
- Announcements
- Pass the minutes from the following meeting(s):
 - 06JAN2025 Reorganization Meeting
 - J. Gallagher made a motion to pass the minutes from the Re-Org Meeting. Dan Sarge seconded the motion. Motion carried 5-0.
 - 06JAN2025 Supervisors' Meeting
 - D. Sarge made a motion to pass the minutes from the Supervisors Meeting. J. Gallagher seconded the motion. Motion carried 5-0.
 - 07JAN2025 Auditors Meeting
 - J. Gallagher made a motion to pass the minutes from the Auditors' Meeting. Dan Sarge seconded the motion. Motion carried 5-0.
- Treasurer's Report
 - Provided Supervisor's with month ending balance bank statements.
- T. Frace requested an Executive Session to discuss legal matters.
 - At 6:28 PM C. Fisher made a motion to enter an Executive Session to discuss legal matters due to no public participation. J. Gallagher seconded the motion. Motion carried 5-0.
 - At 6:52 PM M. Sitler made a motion to end an Executive Session. J. Gallagher seconded the motion. Motion carried 5-0.
 - At 6:53 PM M. Sitler made a motion to enter the Regular Session. J. Gallagher seconded the motion. Motion carried 5-0.
- Manager Report
 - Resolution 5 of 2025 – Amendment to the Briar Creek Township Employee Handbook for Non-Uniformed Employees adopted 05MAR2015.
 - M. Sitler made a motion to pass Resolution 5 of 2025. J. Gallagher seconded the motion. Motion carried 5-0.

BRIAR CREEK TOWNSHIP SUPERVISORS

Work Session Meeting

January 20, 2025, at 6:00PM

Briar Creek Township Municipal Building, 150 Municipal Rd., Berwick, PA 18603, Columbia County, PA

- Present Bills for Payment: Check #s (5050) to (5065) to be updated at the meeting / Electronic Payments 06JAN2025 through 20JAN2025.
 - M. Sitler made a motion to pay the bills. J. Gallagher seconded the motion. Motion carried 5-0.
- At 6:56 PM C. Fisher made a motion to suspend the Regular Township Session to enter the Conditional Use Hearing with William Morey promptly at 7:00 PM. M. Sitler seconded the motion. Motion carried 5-0.
- At 8:12 PM C. Fisher made a motion to reconvene Regular Session at the conclusion of the Conditional Use Hearing. M. Sitler seconded the motion. Motion carried 5-0.
- At 8:17 PM C. Fisher made a motion to enter Executive Session to discuss Personnel Issues. M. Sitler seconded the motion. Motion carried 5-0.
- At 8:31 PM C. Fisher made a motion to re-enter into Regular Session. J. Gallagher seconded the motion. Motion carried 5-0.
- Maintenance Report
 - D. Sarge made a motion to have the ability to spend up to \$2,000.00 in addition to the grant for purchase of a F550 with an upfit from Braco Company contingent upon receiving grant. J. Gallagher seconded the motion. Motion carried 5-0.
 - M. Sitler made a motion to add T. Starr to the list of Part Time Employees for plowing pending background checks. J. Gallagher seconded the motion. Motion carried 5-0.
 - M. Sitler made a motion to approve the Maintenance Report. J. Gallagher seconded the motion. Motion carried 5-0.
- Correspondence
- Ongoing Business
- New Business
- For the good of the order
- Adjournment
 - M. Sitler made a motion to adjourn the meeting. J. Gallagher seconded the motion. Motion carried 5-0.