

## BRIAR CREEK TOWNSHIP SUPERVISORS

Work Session

January 15, 2024 @ 7:00 P.M.

Briar Creek Township Municipal Building, 150 Municipal Rd., Berwick, PA 18603, Columbia County, PA

The Meeting of the Supervisors of Briar Creek Township, Columbia County, PA was held at the Township Municipal Building on January 15<sup>th</sup>, 2024, at 7:05 PM. Present were the following: Supervisors C. Fisher, M. Sitler, P. Leighow, D. Sarge, Road Master S. Rauch, Police Chief T. Frace, and Secretary/Treasurer S. Johnson.

### **AGENDA & MINUTES**

- Call Work Session to Order - by Chairman C. Fisher at 7:05 PM
- Pledge of Allegiance – Completed by all present
- Public Participation (limited to 5 minutes per person; inappropriate language will not be tolerated) N/A
- Announcements N/A
- Resolutions
  - Motion to approve Resolution #4 of 2024. APPOINT LIASION BETWEEN BRIAR CREEK TOWNSHIP AND BERKHEIMER. Motion to accept Resolution #4 of 2024 was made by M. Sitler and seconded by D. Sarge. Motion passed 4-0.
- The following meeting minutes need reviewed and approved.
  - 04DEC2023 Supervisors Meeting – Motion to accept meeting notes was made by M. Sitler and seconded by D. Sarge. Motion passed 4-0.
  - 11DEC2023 Work Session – Motion to accept meeting notes was made by P. Leighow and seconded by M. Sitler. Motion passed 4-0.
  - 20DEC2023 Emergency Meeting – Motion to accept meeting notes was made by M. Sitler and seconded by P. Leighow. Motion passed 4-0.
- Police Dept. Follow-up
  - Review & Motion to approve Upgrading Cell Phone for Chief Frace – Chief Frace stated that he has decided to wait on upgrading his phone for the time being but will watch for a better sale than what is available now. (Verizon Galaxy 23 is \$250.00/month)
  - Chief Frace also notified BoS that during the early hours of January 6<sup>th</sup>, 2024, an officer hit a deer with a police vehicle while on duty. No injuries to the officer and minimal damage to the vehicle. A claim has been filed.
  - Motion was made to approve the Police Report by M. Sitler and seconded by P. Leighow. Motion passed 4-0.
- Sewer Authority
  - Ordinance authorizing BAJSA to collect delinquent bills and motion any related decisions for this

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process. – This discussion has been tabled until the next meeting to allow time to review packets received.

- Make a motion to accept Sewer Authority Reports for 2023DEC & 2024JAN. Motion to accept Sewer Authority Reports from 2023DEC & 2024JAN was made by M. Sitler and seconded by P. Leighow. Motion passed 4-0.
- Maintenance Report
  - Pending Ordinance and Borough Council approval to possibly request to post new signs for Township at Intersection of New Road and Back Road/7<sup>th</sup> Avenue that would restrict trucks over 40 feet in length from using the Borough's section of New Road & Freas Avenue primarily due to turning radius of section. The new traffic plan is to get trucks leaving businesses on New Road to go the opposite direction and utilize Vine Street. The purchase and maintenance of signs would be the responsibility of the Borough. See Map attached. – This discussion has been tabled until we receive updates from Berwick Borough.
  - Slade is currently waiting on terms from the bank before we make a purchase of the Loader.
  - Motion to accept the Maintenance Report was made by M. Sitler and seconded by D. Sarge. Motion passed 4-0.
- Planning Commission
  - Make a motion to accept Planning Commission Reports from 2023NOV & 2023DEC. Report states no activity by the Planning Commission for NOV/DEC 2023.
  - Motion to accept the Planning Commission Report was made by D. Sarge and seconded by P. Leighow. Motion passed 4-0.
- Blight Property at 381 Summerhill Rd. – post demolition update. Preliminary talks to proceed with potentially selling above listed property. Discussion has been tabled pending updates at the next meeting.
- For the good of the order
  - Proposed changes to the employee handbook were discussed. This has been tabled to allow the Board of Supervisors time to review the current handbook.
  - M. Sitler requested he be contacted by our solicitor to discuss zoning concerns.
  - Chief Frace would like to see a Township Newsletter distributed to the residents of BCT.
- Adjournment – Motion to adjourn the meeting at 8:35 P.M. was made by M. Sitler and seconded by P. Leighow. Motion passed 4-0.

Respectfully submitted,  
Shannon Johnson  
BCT Secretary/Treasurer