

BRIAR CREEK TOWNSHIP SUPERVISORS

Work Session

February 13, 2022 @ 7:00 P.M.

Briar Creek Township Municipal Building, 150 Municipal Rd., Berwick, PA 18603, Columbia County, PA

The Briar Creek Township Work Session was held at the Township Municipal Building on February 13, 2023 beginning at 7:00 PM at the Township Municipal Building. Present were the following: Supervisors C. Fisher, C. Hess, G. Naus, M. Sitler, T. Prutzman, Secretary/Treasurer M. DeStefano, and Road Master S. Rauch.

AGENDA & MINUTES

- C. Fisher called the meeting to order at 7:00 PM.
- Pledge of Allegiance was completed by all present.
- Public Participation – N/A
- Maintenance Dept. Follow-up Items
 - 1994 GMC Dump Truck – Motion to place vehicle on Municibid was made by C. Hess and seconded by G. Naus. Motion passed 5-0.
 - Laborer-Mechanic C. Koch – In lieu of monthly cell phone stipend (\$42.16), motion to approve purchase/use of township cell phone at an approximate cost of \$42.11/month on the Township's Verizon Plan was made by M. Sitler and seconded by C. Hess. Motion passed 5-0.
- ARP Project
 - HVAC for Township Garage – Motion to approve TOTAL HVAC running supply line with regulator hook up for HVAC replacement unit at an estimated cost of \$500.00 was made by M. Sitler and seconded by C. Hess. Motion passed 5-0.
 - If quotes available, review and motion decision for the Township Water Treatment System proposal – The quote from Culligan is in progress. The BoS suggested also seeking another quote. Once the BoS agrees on the system and options necessary, S. Rauch will obtain additional quotes.
 - Motion approval to pay for the township water bacteria test in the amount of \$45.00 under the ARP Water Treatment Proposal was made by M. Sitler and seconded by G. Naus. Motion passed 5-0.
- Discuss and motion any decisions regarding the Multimunicipal Comprehensive Plan Joint Meetings between BCT & NCT scheduled for Monday, 20FEB2023. Time, location of meetings, and advertising to be confirmed in collaboration with NCT.
 - The BoS suggested the following: meeting at 6:00 PM with 2 meetings held at NCT and 2 meetings held at BCT; placing one ad for all meetings and splitting the cost of the ad.
- If received, review ADOBE quote and motion decision for software – Quote received; \$62.05/user. Motion to approve up to 3 users for the ADOBE software at an annual price of \$62.05/user was made by M. Sitler and seconded by T. Prutzman. Motion passed 5-0.
- Discuss and motion any decisions regarding status for Supervisor C. Hess (+/- PA One Call Twp. Rep.) – C. Hess stated the next meeting will likely be his last meeting and will submit his resignation as Supervisor. The BoS asked him to decide if he wishes to continue at the PA One Call township delegate. He will offer his decision on this at the next meeting.
- For the good of the order – N/A
- Adjourn – A motion to adjourn the meeting at 7:30 PM was made by C. Hess and seconded by G. Naus. Motion passed 5-0.

Respectfully,
Michelle DeStefano
Secretary/Treasurer