

BRIAR CREEK TOWNSHIP SUPERVISORS

Work Session

May 8, 2023 @ 7:00 P.M.

Briar Creek Township Municipal Building, 150 Municipal Rd., Berwick, PA 18603, Columbia County, PA

The Briar Creek Township Work Session was held at the Township Municipal Building on May 8, 2023 beginning at 7:00 PM at the Township Municipal Building. Present were the following: Supervisors C. Fisher, G. Naus, M. Sitler, T. Prutzman, Secretary/Treasurer M. DeStefano and Road Master S. Rauch.

AGENDA & WORK SESSION MINUTES

- Call Work Session to Order - C. Fisher called the meeting to order at 7:00 PM.
- Pledge of Allegiance was completed by all present.
- Public Participation - None
- Conditional Use Hearing for Solar Project at Ruckle Hill Rd. [Milheim/Solar 1, LLC]
 - M. Sitler made a motion to appoint Attorney D. Trathen as the Solicitor for this hearing; motion was seconded by G. Naus. Motion passed 5-0.
 - J. Gallagher stated that the BCT PC's recommendation is to defer this to Briar Creek Borough as the majority of the property resides there.
- Laborer/Mechanic C. Koch's probationary period ends 14MAY2023. Review and if satisfactory, motion to approve the completion of the satisfactory probationary period and implement new hourly rate of \$21.25. Review of C. Koch's probationary period deemed satisfactory. A motion to approve the increase in his hourly rate as noted was made by G. Naus and seconded by T. Prutzman. Motion passed 5-0.
- Review and motion decision for township cyber security insurance renewal – Quotes from the following insurance vendors provided by Kilmer were reviewed: Cowbell (\$1,894; \$1 Million in coverage), EMC (\$5,509; \$1 Million in coverage), Coalition (\$10,320.00; \$250,000 in coverage). A motion to renew the township's cyber security insurance with Cowbell was made by T. Prutzman and seconded by M. Sitler. Motion passed 5-0.
- Update on Briar Creek Lake County Commissioners Meeting - T. Prutzman noted that this meeting was held earlier today and informed the BoS that the Columbia County Commissioners decided to withdraw from the DCNR grant due to concerns with the lease renewal requirement timelines and legal commitment issues; this decision will need to be communicate by the Commissioners to DCNR and Hailstone. The Commissioners indicated that they would utilize their tourism funds to support the Briar Creek Lake development and will utilize Larson Design Group to help develop a Master Site Plan. BCT and NCT were asked to provide suggestions for development to be incorporated into the Master Site Plan development.
- ARP Funds and Projects
 - Discussion of and any motions for ARP funding project allocations
 - Discussion of tractor funding was discussed again. S. Rauch noted that the CAT dealer indicated the price increases periodically throughout the year and usually at an approximate rate of 2%. T. Prutzman stated that grants are difficult to obtain for equipment. The BoS indicated it may be necessary to fund this via a loan.
 - Discussion of a storage facility for vehicle & equipment assets as well as documentation storage was discussed again. T. Prutzman noted it may be worth looking into the following to help fund this: LSA Grant and outreach to T. Ritsick at DCED for any possible grants that may be available.

BRIAR CREEK TOWNSHIP SUPERVISORS

Work Session

May 8, 2023 @ 7:00 P.M.

Briar Creek Township Municipal Building, 150 Municipal Rd., Berwick, PA 18603, Columbia County, PA

- It was also suggested to see what other grants may be available for other municipal activities, thus freeing up funds for these.
- For the good of the order
 - M. Sitler indicated that the delinquent payment collections for BCT to BAJSA were ahead of schedule. The target date for completion of all delinquent payment collections was ~2025. Following completion, it will need to be determined what to do; e.g., have a median rate for all customers.
 - M. DeStefano noted that Airiam completed the new server and work station installations. They are working with the PD on Vision Alert, which will remain on the old server until the PD transitions to a new as yet to be determined system.
 - Reminders
 - The following meeting dates 05JUN2023, 10JUL2023, 07AUG2023, & 11SEP2023 are Combined Meetings: Supervisor Meetings and Work Sessions.
 - The next joint BCT & NCT Multimunicipal Comprehensive Plan Implementation Meeting is scheduled for Monday, 15MAY2023 at 6:00 PM at the NCT Municipal Bldg.
 - T. Prutzman noted that any suggested agenda items for this meeting be forwarded to NCT Secretary/Treasurer B. Knorr who is generating the agenda.
- Adjourn - A motion to adjourn the meeting at 7:33 PM was made by M. Sitler and seconded by T. Prutzman. Motion passed 5-0.

Respectfully,
Michelle DeStefano
Secretary/Treasurer