

BRIAR CREEK TOWNSHIP SUPERVISORS

Supervisors Meeting

April 1st, 2024 @ 7PM

Briar Creek Township Municipal Building, 150 Municipal Rd., Berwick, PA 18603, Columbia County, PA

The Meeting of the Supervisors of Briar Creek Township, Columbia County, PA was held at the Township Municipal Building on April 1st at 7:00 PM. Present were the following: Supervisors C. Fisher, M. Sitler, D. Sarge, P. Leighow, Road Master S. Rauch, Police Chief T. Frace, and Zoning/Codes Official L. Frace, Auditor Brenda Gensemer. Residents – Tim Herring, Brad Brockman.

AGENDA & MINUTES

- Call Meeting to Order by C. Fisher at 7:00 P.M.
- Pledge of Allegiance completed by all present.
- Public Participation (limited to 5 minutes per person; inappropriate language will not be tolerated)
 - Tim Herring discussed dumping issue at trailer court.
 - Brad Brockman discussed who authorized Comcast to run fiber optics on private property.
- Pass the minutes from the following meetings:
 - March 4, 2024, Supervisors Meeting
 - Motion to accept the Supervisors Meeting Minutes from 04MAR2024 was made by M. Sitler and seconded by D. Sarge. Motion passed 4-0.
 - March 18, 2024, Work Session Meeting
 - Motion to accept the Work Session Meeting Minutes from 18MAR2024 was made by M. Sitler and seconded by D. Sarge. Motion passed 4-0.
- Police Report
 - NMS Labs \$122.00
 - Motion to accept the Police Report was made by M. Sitler and seconded by P. Leighow. Motion passed 4-0.
- Maintenance Report
 - 7th Avenue Bridge is in progress.
 - Received a letter from PENNDOT with a detour for a road project to begin in 2026 anticipated to be 3 months.
 - S. Rauch spoke to A. Keister, the engineer, about the price for Lower Hilltop Road on how to reduce the engineering costs of \$21,000 for repairs and he was able to bring it down to \$15,600. Because it is a creek there are a lot of steps and DEP will need to be involved. This discussion has been tabled pending more information until the Supervisors Meeting on 06MAY2024.
 - Motion to accept the Maintenance Report was made by P. Leighow and seconded by D. Sarge. Motion passed 4-0.
- BAJSA Report
 - No Report Available
- Sewer Enforcement Report
 - Motion to accept the Sewer Enforcement Report was made by M. Sitler and seconded by D. Sarge. Motion passed 4-0.
- Zoning & Codes Report
 - Motion to accept the Zoning & Codes Report was made by M. Sitler and seconded by P. Leighow. Motion passed 4-0.
- Planning Commission
 - No Report Available
- Fire Company Report

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- M. Sitler wanted to express gratitude on behalf of the BoS to the Summerhill Volunteer Fire Company for hosting a Easter Egg Hunt.
 - Motion to accept the Fire Company Report was made by M. Sitler and seconded by P. Leighow. Motion passed 4-0.
- Present Bills for Payment: Checks (24834) to (24843) / Electronic Payments 19MAR2024 through 01APR2024
 - The motion to accept bills presented for payment was made by M. Sitler and seconded by D. Sarge. Motion passed 4-0.
- Correspondence
 - 50th Anniversary of EMS Appreciation Week May 19-25, 2024
 - County Maintenance Outreach Program 23APR2024 9-11 A.M. at Danville State Hospital.
 - Friends of Camp Louise 5K Run 20APR2024. The Township needs to provide a letter of authorization.
 - Grant Writing Workshop May 9th, June 6th (Danville)
 - Columbia County Pace-making Initiative Workshop to address housing needs.
- Ongoing Business
 - Blight Property Bid Update (see details on minutes from 18MAR2024)
 - The Work Session for 15APR2024 is cancelled due to PSATS conference.
 - Zoning Floodplain Ordinance Meeting is being held at the Summerhill Volunteer Fire Company on 22APR2024 at 6 PM.
- New Business
 - Bank Discussion
 - Pligit, Journey & First Keystone were scheduled to do presentations in hopes we could find a bank who would be competitive with interest. First Keystone (who is our primary bank) was a no show. The Board of Supervisors need to talk with S. Johnson about a conversion plan to make the transition from First Keystone to Journey as seamless as possible.
 - D. Sarge made a motion to initiate to set up with Pligit. Motion was seconded by P. Leighow. Motion passed 3-0. C. Fisher abstained from voting.
 - D. Sarge made a motion to declare our intent to move to Journey Bank pending figuring out logistics on how to phase this in. Motion was seconded by P. Leighow. Motion passed 3-0. C. Fisher abstained from voting.
 - Dumpster Day
 - Continue to explore the possibilities of scheduling a Dumpster Day for the Township.
- For the good of the order
 - Township Manager
 - P. Leighow made a motion to form a committee to investigate what would be necessary to create a Township Manager position. Motion was seconded by D. Sarge. Motion passed 4-0.
- Meeting Adjourned
 - M. Sitler made a motion to adjourn the meeting at 8:06 P.M. Motion was seconded by P. Leighow. Motion passed 4-0.

Sincerely Submitted,
Brenda Gensemer
Auditor